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SHIVANAND COLLEGE KAGEWAD  
.Dist. Karnataka

## ACADEMIC CALENDAR

For the year 2023-2024

Prepared by

Internal Quality Assurance Cell

**Annexure-01**

List of mandatory activities as per the requirement of Assessment and Accreditation (A&A) of NAAC. **The IQAC must incorporate these in their final Calendar of Events along with other Institutional level academic and other activities in adherence to respective Universities Calendar of Events (CoE)**

Sl. No	NAAC Metrics	Activity/ies	NAAC Weightage	Odd/Even	Week and month/ Action Taken / Remarks
1	General	Principal's Meeting with H.O.D & staff for formation of committees & action plan	-	Odd	1 <sup>st</sup> day of Reopening
2	General	Induction/orientation/ Inaugural Programme for First Year Students	--	Odd	1 <sup>st</sup> Week of reopening
3	General	Preparation of Timetable	-	Both	First week of the semester
4	1.1.2	<b>Preparation of Calendar of Events</b>	05	<b>First week of the Odd semester</b>	
5	1.2.2	Add on/Certificate Courses*	10+ 10	Both	First Three months of the Semester
6	1.3.1	<b>Crosscutting Issues-</b> Special Lectures on Ethics, gender, Human Values, Environment and Sustainability	10	Even	Fourth week of 1 <sup>st</sup> Month
7	1.4.1	Stakeholders Feedback	10+10	Even	First Week of 4 <sup>th</sup> Month
8	2.3.3	Awareness session on Mentor Programme and its advantages	15	Odd	Second week of First month
9	2.5.1	IA Assessment	15+15	<b>As per University guidelines and CoE</b>	
10	2.6.3	Result analysis and action plan by description & upload to website	30	Both	<b>Within 02 weeks from the release of result sheets**</b>
11	3.1.3	Seminar/ Conference/Workshop	05	Both	<b>At least 01 each in a year to be conducted</b>
12	3.3.1	Extension Activities - Street Play, Jatha, Human-Chain by NSS/NCC/Red-cross, Scout and Guides/NGO and NSS annual special Camp	10+10+20+20	Both	<b>Colleges can collaborate with NGOs, industries, Govt. Departments for support.</b>
13	5.1.3	One-week programme on soft Skill, Language and Communication Skill, ICT/Computer skills	10	Both	<b>One-week programme(covering all four skill) for each semester. (afternoon)</b>

Academic Calendar, 2023-24

14	5.1.4	Guidance programme on various competitive exams	10	Both	<b>Continuous activities (as and when notifications are out) by Placement Cell</b>
15	5.1.5	Sensitization on Prevention of Sexual harassment cell & Anti Ragging cell	05	Odd	<b>Beginning of the semester</b>
16	5.2.1	Pre-Placements Training, Guidance & Counselling	10	Both	<b>For final year students</b>
17	5.2.1	Placements Drive		Both	<b>For final year students</b>
18	5.3.3	Sports, Cultural and competitions	20	Both	<b>As per University Sports and Cultural COE</b>
19		Sports and Cultural Day		Even	<b>First week of last Month</b>
20	General	Valedictory programme	<b>Last month of Even semester</b>		
21	5.4.1	Alumni meet once in a year	05+05	Even	<b>First week of second month</b>
22	5.4.2	Seminar or Talk by Alumni for students		Both	<b>(at least two in a year or one in a semester)</b>
23	6.3.5	Academic Audit	05	Even	<b>First week of last month</b>
24	6.5	IQAC Meeting (Twice in a semester)	10+10+10	Both	<b>Begging and End of Each semester</b>
25	6.5.3	Preparation & upload of AQAR Reports	10	<b>As per NAAC guidelines</b>	
26	7.1.6	Stock verification	05	Even	<b>Second week of last month</b>
27	General	Parent Teachers Meeting	--	Both	<b>After the release of Odd/ Even semester results</b>
28	General	Two CDC meetings	-	Both	<b>One in each semester</b>

\* Students of 3<sup>rd</sup> and 5<sup>th</sup> semesters must register for MOOC courses on SWAYAM or any other suitable UGC recognized platforms. <https://docs.google.com/spreadsheets/d/e/2PACX-1vTDp7TcIjHmOcE82rml9Fj1wgdERMb8yMMYUMZC6B2I1VOVO8zt->

\*\*Result analysis to be prepared for each Programme (B.Com, BBA/BBM) and Course (BA, B.Sc - Subject wise) as per Grade wise/ Class

Total number of students	Appeared	Absent	FCD***	First Class	Second Class	Pass Class	Fail	Pass percentage

\*\*\* FCD= First Class with Distinction

Annexure-02		
ACADEMIC CALENDAR		2023-2024
Month	Activities	
November 2023	List of Activities and Date	Action Taken / Remarks
	1/11/2023 Celebration	Karnataka Rajyostava
	26/11/2023 Day Celebration	National Constitution Day
	28/11/2023 Day Celebration	N.C.C
	Birth Anniversary	Kanakdas Jayanti
	Result Analysis and action plan	After declaration of results
	Preparation and upload AQAR Reports	3 <sup>rd</sup> and 4 <sup>th</sup> Week
	Last week	PTA
ACADEMIC CALENDAR		2023-2024
Month	Activities	
December 2023	List of Activities and Date	Action Taken / Remarks
	Day Celebration	Worlds Aids Day
	Human Rights Awareness Programme	Worlds Human Right Day
	After 8 <sup>th</sup> week of the commencement of the semester	Ist Internal Test
	Extension Activities	Awarness Jaatha,(Aids Anti Ragging, tobacco etc)
ACADEMIC CALENDAR		2023-2024
Month	Activities	
January 2024	List of Activities and Date	Action Taken / Remarks
	12/01/2024 Birth Anniversary	Swamy Vivekanand Jayanti
	14/01/2024 Traditional Day	Makar Sankranti
	Seminar/Workshop/Conference	2 <sup>nd</sup> week of January
	<b>Awareness Programme third week</b>	Anti Drug/Alcoholol absue
	First week	<b>Skill Oriented/Enhancement-Programme</b>
	<b>Competitive Exam Guidance Programme</b>	Banking/KPSc & UPSC
	<b>12/1/2024 to 18/01/2024 competitions</b>	<b>Cultural Competition on eve of swai vivekanand birth anniversary</b>
	<b>23/01/2024 Birth Anniversary</b>	Subhas Chandra Bose
	<b>25/01/2024 Awareness Programme</b>	National Voters Day
	<b>26/01/2004 National Festival</b>	Republic Day
ACADEMIC CALENDAR		2023-2024
Month	Activities	

Academic Calendar, 2023-24

Feb 2024	List of Activities and Date	Action Taken / Remarks
	12 <sup>th</sup> week of commencement of semester	2 <sup>nd</sup> Internal Test
	19/02/2024 Birth Anniversary	Shivaji Jayanti
	28/02/2024 Day celebration	Science Day
	Tour/ Visits (keep it here because its plan)	Departmental-Study Tours, Industrial/Jail/Historical places Last week of the Month

**ACADEMIC CALENDAR 2023-2024**

Month	Activities
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March 2024	List of Activities and Date	Action Taken / Remarks
	8/3/2024 Day Celebration	International Womens Day
	2 <sup>nd</sup> Week	Preparation of Time Table
	3 <sup>rd</sup> Week	Result analysis and action plan upload to website

**ACADEMIC CALENDAR 2023-2024**

Month	Activities
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April 2024	List of Activities and Date	Action Taken / Remarks
	Ist Week	Add-on/Certificate course
	Ist Week	Placement Drive and Guidance
	2 <sup>nd</sup> Week	NSS Annual Special Camp
	14/04/2024 – Birth Anniversary	Dr. B. R. Amedkar Jayanti
	3 <sup>rd</sup> Week	Blood Donation Camp

**ACADEMIC CALENDAR 2023-2024**

Month	Activities
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May 2024	List of Activities and Date	Action Taken / Remarks
	1 <sup>st</sup> Week	Workshop/Seminar/Conference
	9/5/2024 Day celebration	Shivaji Jayanti
	10/5/2024 –Day celebration	Basaveshwar Jayanti
	3 <sup>rd</sup> Week	Alumni –Meet
Guidance Program on on Competitive Exams	Last Week	

**ACADEMIC CALENDAR 2023-2024**

Month	Activities
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June 2024	List of Activities and Date	Action Taken / Remarks
	5/6/2024 Day Celebration	Worlds Environment & Human Values
20/6/2024 Day Celebration	Founders Day(College Founders Day)	

Academic Calendar, 2023-24

	21/6/2024 Day Celebration	International Yoga-Day
	3 <sup>rd</sup> or 4 <sup>th</sup> fourth week	Placement Drive
	Last week	Annual Sports

**ACADEMIC CALENDAR 2023-2024**

Month	Activities
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July 2024	List of Activities and Date	Action Taken / Remarks
	1 <sup>st</sup> Week	Feedback
	2 <sup>nd</sup> week	IQAC Meeting
	3 <sup>rd</sup> week	PTA-Meet(Alumni Talk)
	26/7/2024 Day celebration	Kargil Vijay Divas celebration

**ACADEMIC CALENDAR 2023-2024**

Month	Activities
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August 2024	List of Activities and Date	Action Taken / Remarks
	Ist Week	Stock –Verification
	15/08/2024 Day-Celebration National Festival	Independence Day
	3 <sup>rd</sup> week	Valedictory Programme
	3 <sup>rd</sup> week	Annual Fest & Gymkhana Day
	4 <sup>th</sup> week on words	Fare well Functions to final year students
		Even semester University Examinations

**ACADEMIC CALENDAR 2023-2024**

Month	Activities
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September 2024	List of Activities and Date	Action Taken / Remarks
	5/09/2024 Teachers Day	Dr. S. Radhakrishnan's Birth-Day
	3 <sup>rd</sup> Week	Distribution of Academic work to different committees
	2 <sup>nd</sup> Week	Preparation of Teaching Plan and submission of Action Plan
	15/9/2024	International Democracy Day
	4 <sup>th</sup> week	Preparation of AQAR records
	24/9/2024	NSS day celebration

**ACADEMIC CALENDAR 2023-2024**

Month	Activities
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October	List of Activities and Date	Action Taken / Remarks
	2/10/22 Day/Birth Anniversary	Gandhiji and Lal Bahadur Jayanti
	2 <sup>nd</sup> and 3 <sup>rd</sup> week	Induction programme/orientation

## Academic Calendar, 2023-24

		programme for first year students
	3rd and 4th week	Preparation of Time Table for 3rd and 5th semesters
	3rd and 4th week	Result Analysis of Even Semesters of BA/B.Com/BSc
	17/10/2024 Day celebration	Valmiki Jayanti- Birth Anniversary